

## Health and safety product

**Work Categories:** **Asbestos Air Sampling**, Asbestos Air Sampling  
**Asbestos Bulk Sampling (Laboratory Work)**, Asbestos Bulk  
**Asbestos Surveying & Sampling**, Asbestos Surveying

**Industry Roles:** Consultant  
Air Sampling, Bulk Sampling (laboratory analysis), Confined Spaces, Inhalation of Dust, Fibres and Fumes, Ladders / Step Ladders, MEWPs, Surveying, Tower Scaffolds, Working at Height

### Questions

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.
- A. 173
- Q. Please confirm how many labour only employees the company has used within the last 12 months.
- A. 0
- Q. Please provide your full health and safety policy. This should be signed and dated within the last 12 months.
- A. General Arrangements.pdf  
General Arrangements.pdf  
Health and Safety Policy.pdf
- Q. Please provide the contact details of the individual or organisation that deals with your health and safety.
- A. Name: Chris Power . Position: SHE Manager
- Q. Please provide evidence of their health and safety qualifications or relevant experience.
- A. Chris Power - CV.pdf
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12 months.
- A. SHE Manager recently attended an MOD site in Gloucester to carry out a routine health and safety audit, number of issues he raised on site at the time of the inspection related to: Trailing 110Volt cable in corridor which was identified as a trip hazard Temporary barriers had been moved blocking a fire escape route A non authorised electric timer had been used to automatically activate a convection heater and the plug had failed, not been included in asset log
- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.
- A. Health and Safety - Employees.pdf
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
- A. 6. H&S Site Audit\_080221.pdf
- Q. Please provide your work equipment maintenance records for the last 12 months.
- A. 7. Equipment Register.xlsx
- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
- A. Document GS-SMS-000 2.4 V6 - Contractors and Sub-contractors. 3.1 Before commencing work there shall be a mutual exchange of relevant health and safety information between SOCOTEC UK and the contractor/ sub-

**Sub Section: Enforcement action and accidents**

- Q. Has your company name changed within the last 5 years?  
A. Yes

- Q. Please confirm your previous company name:  
A. Environmental Scientifics Group

- Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) in the last 5 years.  
A. No

- Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years?

A.

| Year | Minor injuries | Reportable | Fatalities | Work Related Ill Health |
|------|----------------|------------|------------|-------------------------|
| 2021 | 0              | 0          | 0          | 0                       |
| 2020 | 48             | 2          | 0          | 0                       |
| 2019 | 72             | 3          | 0          | 0                       |

- Q. Please provide brief details of your last two work related accidents and any fatal accidents that have occurred. This must include their outcomes and any preventative measures implemented.

May 2020 - Trapped right hand up to wrist when stacking 30kg bags in bay area. No cuts or bleeding. Hand swollen, first aider applied ice pack. Hand hurts slightly when gripping due to swelling but not too painful when moving. RAMS IN-RAMS-MTL-011 V1 - Daventry Laboratory Testing Processes - Soils and Aggregates updated to include process for sampling to reduce fatigue - See attached July 2020 - Weighting out Sodium Hydroxide pellets that needed to be crushed to make a solution. IP was wearing full PPE when IP added water to pellets, IP felt burning sensation on right hand middle and ring finger. IP believes the pellet went through the glove and reacted with IP sweat. Ran under cold water, cooled down now, still burning slightly. White burn makes on top of fingers. A tool box talk has been delivered to the team regarding this issue. All people have now been told to wash their hands after conducting this method. A full trend analysis review conducted and this is an isolated incident. Brad Collins reviewed Date going

**Sub Section: Qualifications and training**

- Q. Confined Spaces Training Certificates

A. Confined Space Certs.pdf

- Q. PASMA or equivalent certificates for erecting Tower Scaffolds

A. PASMA.pdf

- Q. IPAF or equivalent certificates for operating Mobile Elevated Work Platforms

A. IPAF.pdf

- Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: Asbestos Air Sampling, Asbestos Bulk Sampling (Laboratory Work), Asbestos Surveying &

A. 10.8 P404\_June\_06\_.pdf.pdf  
10.9 P405\_Nov\_14.pdf.pdf  
10.3 S301\_May\_02.pdf.pdf  
10.1 P402\_Jan\_03.pdf.pdf  
10.5 P401\_Feb\_05.pdf.pdf  
10.7 P403\_Sept\_06\_P406\_Mar 07.pdf.pdf  
10.2 P405\_Jul\_02.pdf.pdf  
22.1 P401 Jun 15.pdf  
2\_p402\_Oct\_2013\_Surveying and sampling.pdf

### **Sub Section: Qualifications and training**

- 2\_p403\_Nov\_2010\_Air Sampling.pdf
- 2\_p404\_Dec\_2010\_4 Stage CLearance.pdf
- 16.P401Cert\_Nicola\_Batchelor.pdf
- 16.P404Cert\_Zahid\_Khan.pdf
- 16.P402Cert\_John\_Catherall.pdf
- 16.P402Cert\_Mike Wigley.pdf
- 16.P403Cert\_Mandeep Chatha.pdf
- 16.P403Cert\_Matt\_Ferrie.pdf
- 16.P404Cert\_Nick\_McCabe.pdf

- Q. Please provide a copy of your current training matrix or a list of employees.
- A. 17.H&S Training Summary.xlsx
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
- A. 18. Annual Refresher 2020.pdf  
First aid 15-08-20 Annual\_refresher\_certificate.pdf  
Nick\_McCabe\_Emergency First exp 21.02.24.pdf  
matthew\_harris\_lone\_working\_12.01.21.pdf  
matthew\_harris\_fire\_safety\_16.02.21.pdf

### **Sub Section: Industry specific health and safety requirements**

- Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: Asbestos Air Sampling, Asbestos Bulk Sampling (Laboratory Work), Asbestos Surveying & Sampling
- A. 23. RAMS 4 Air monitoring.pdf  
23. RAMS\_Confined\_Space.pdf
- Q. Precautions for working safely in and around a confined space
- A. 24. RAMS SOCOTEC Asbestos Refurbishment Survey.pdf  
GS-SMS-000 2.36 Confined Spaces.pdf
- Q. Precautions for the safe use of ladders / step ladders
- A. GS-SMS-000 2.27 Work at Height.pdf
- Q. Precautions for the safe erection and use of tower scaffolds
- A. GS-SMS-000 2.27 Work at Height.pdf
- Q. Precautions for the safe use of mobile elevated work platforms
- A. GS-SMS-000 2.27 Work at Height.pdf
- Q. Examples of RPE maintenance / issue records dated within the last 12 months.
- A. 26.RPECert\_03202\_.pdf  
26.RPECert\_03549\_.pdf
- Q. Examples of completed fall arrest / restraint equipment issue / inspection records from within the last 12 months
- A. 27.RestraintCert\_03112,03113.pdf  
27.RestraintCert\_3109,3110.pdf

### Sub Section: Industry specific health and safety requirements

- Q. Please provide a copy of your UKAS 17025 certificate  
A. 28. UKAS 1089Testing Certificate.pdf
- Q. Evidence of achieving a satisfactory score with the RICE scheme (score must have come from the most recent  
A. 29. RICE\_RD115\_Cert.pdf
- Q. Evidence of achieving a satisfactory score with the AIMS scheme (score must have come from the most recent  
A. 30. AIMS\_Rd\_71\_results.pdf
- Q. Do you hold UKAS 17020 for Asbestos Surveying work  
A. Yes

### Section: Insurances

- Q. Do you hold Employers Liability Insurance?  
A. Yes
- Q. Employers Liability Insurance Expiry Date  
A. 31/12/2021
- Q. Employers Liability Insurance Cover Amount  
A. £25000000
- Q. Do you hold Public Liability Insurance?  
A. Yes
- Q. Public Liability Insurance Expiry Date  
A. 31/12/2021
- Q. Public Liability Insurance Cover Amount  
A. £25000000
- Q. Do you hold Product Liability Insurance?  
A. Yes
- Q. Product Liability Insurance Expiry Date  
A. 31/12/2021
- Q. Product Liability Insurance Cover Amount  
A. £25000000
- Q. Do you hold Professional Indemnity Liability Insurance?  
A. Yes
- Q. Professional Indemnity Liability Insurance Expiry Date  
A. 31/12/2021
- Q. Professional Indemnity Cover Amount  
A. £5000000
- Q. Do you work at Airports?  
A. No

- Q. Please upload your current insurance schedule / summary of cover
- A. SOCOTEC Confirmation of Cover Letter - Professional Indemnity 5m Limit (...pdf  
SOCOTEC Confirmation of Cover Letter - Public & Products Liability £25m ....pdf  
SOCOTEC Confirmation of Cover Letter - Employers' Liability £25m.pdf

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